

Mansion House PPG

Meeting notes

February 15, 2018

Present: Sue Graham (Chair)

Alan Webb

Joan Fisher

Next meeting: Thursday 12th April 10:00 – 11:30 (venue TBA)

1. Welcome and introductions

Alan and Joan were welcomed as new members of the group.

2. Apologies

Wendy McBain (Practice Mgr.)

Judith Wigham

3. Announcements;

The Chair informed the group that Mr John Bowman was unfortunately no longer able to attend meetings and had therefore decided to leave the group.

4. Notes of previous meetings;

The notes from the meeting held on 5th February between the Chair, Alan and Wendy were discussed and agreed.

5. National Association of P.P.G's (NAPP)

To provide some background information to the new members a summary of the purpose and aims of the Patient Participation Group (P.P.G.) and how it relates to the National Association of P.P.G's (NAPP) was provided by the chair.

The interface between the group and links to other groups working within the NHS locally was discussed for example; the Copeland PPG, Working together and Copeland Integrated Care in the Community (CICC).

Some detailed information was provided on the constitution and aims of the Copeland PPG and the links between members of that group and the wider NHS community. The Copeland Group has made representation to the North Cumbria Trust on a variety of issues including; Transfer of information from the Hospitals to G.P. Practices.

6. Recruitment

The members then discussed the options for recruitment of members to the PPG, which had been discussed at previous meetings which were;

- Group members may agree to spend a day at the practice during surgery providing information and an opportunity for patients to discuss what PPG is about. This would be a very sensitive presentation of information with the aim of allowing patients to engage with members not vice versa.
- Chair to allow her contact details to be provided to patients and carers
- Information leaflets could be provided to medical staff to pass on to patients and carers which would be simple and self-explanatory.
- Organise an event outside of surgery to promote PPG's generally.

The suggestions were discussed in some detail and a list of actions were agreed

Actions;

- a) Chair agreed to discuss arrangements necessary for two members to attend surgery on Monday 30th April to promote PPG and provide information to patients with the Practice Manager.
- b) Chair agreed that contact details could be shared with patients and carers.
- c) A leaflet containing details of purpose of PPG and how to get involved will be prepared and provided for distribution to staff.
- d) Chair agreed to discuss with Copeland PPG the possibility of a general promotion of PPG's perhaps in Whitehaven. Alan thought that he might be able to help with a venue.

A.O.B.

- Joan asked that the group consider providing information to patients on transport options available for attendance at WCH and Carlisle Infirmary for treatment.
- The Chair provided copies of documents praising Cumbria's GP's for care to patients during extreme weather and updates on NHS Recruitment.

The meeting closed at 11:20hrs.