Mansion House PPG
Meeting Minutes

May 31, 2017
Present:  S Graham
          W McBain
Next meeting:  26/07/2017

I. Announcements
S Cressy resigned due to family commitments
S Wilson unable to attend sent apologies

II. Discussion;

• Terms of reference and ground rules for the group were drawn up and formally agreed and accepted.

• The Mansion House PPG is now affiliated to the National Association of Patient Participation Groups providing positive information advice and networking access.

Feedback from the previous Copeland PPG

• Topics raised at the previous meeting of the Copeland PPG included; Patient Care Plans, Physician Associate Scheme and changes to Cumbria CCG.

• From 1st April 2017 Cumbria CCG has been split so that Copeland (not including Millom) is now in North Cumbria CCG. Millom and points south are in North Lancs. CCG. A lay representative has been appointed chairman of North Cumbria CCG.

• The next meeting of the Copeland PPG is scheduled for Wednesday June 28th where John Howarth will be giving a presentation on the developments at the Westlakes Medical Centre.

Mansion House PPG

• Recruitment was an important topic for discussion at this meeting as the Chair (Sue Graham) and the Practice Manager (Wendy McBain) being the only attendees today. It was agreed that further efforts would be made to recruit more members to the group. An information poster would be posted on the surgery notice board and where appropriate mailed to patients

• The issue of Patient Care Plans was discussed and it was confirmed by the Practice Manager that where required Patient Care Plans are in place and reviewed appropriately.
• The training scheme for Physician Associates has undergone numerous changes over the last twelve months and they have a new website; Dr. Tranter continues with a proactive involvement in the scheme. The practice will have first-hand experience as we have agreed to take part in the scheme and our first PA arrives on 12th June if it is appropriate to her training the group will meet the new PA at the next meeting.

• Our key speaker to the group on Wednesday 26th July will be Sue Naylor our Care Coordinator, this is a project which commenced as a pilot for West Cumbria and is developing. Sue works with our GPs and Nursing team and is directly responsible to the Practice Manager; the role is expanding and has some key responsibilities which will be explained by Sue.